



## Minutes of the Parish Council Meeting

Held on Tuesday 6<sup>th</sup> February 2024 at 7.30pm at St Peters Church, Tandridge Lane,  
Tandridge

### Present:

**Chairman:** Mr Ivor Stamp

**Clerk:** Ms Clare Crouch

**Councillors:** Mrs K Monihan, Mrs S Pocock, Mr A Schmidt, Mrs C Wallace,

**In attendance:** None

<b>73.</b>	<b>PROCEDURAL MATTERS</b>
<b>73.1</b>	<b>Apologies:</b> Apologies for absence were received for County Councillor MacIntosh, Cllr Damesick, Cllr David, and Cllr Nosworthy
<b>73.2</b>	<b>Disclosure of Interests:</b> There were no disclosures made by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
<b>73.3</b>	<b>Public questions:</b> The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda. <b>Question from one member of public - by Jackie Wren</b> Jackie advised the Parish Council that she was verbally abused by another member of the public whilst walking her dog in the Jubilee Field. She believes that the individual is a resident of Crowhurst Lane End and is misinformed regarding the ownership and usage related to Jubilee Field. The Parish Council advised Jackie that the Jubilee field is parish owned and for use of the wider community for recreation purposes including dog walking.
<b>73.4</b>	<b>Minutes:</b> Minutes of the Parish Council meeting held on the 16 <sup>th</sup> January 2024, were agreed and signed as a true record.

<b>74.</b>	<b>REPORTS</b>
<b>74.1</b>	County Councillor Report - absent
<b>74.2</b>	District Councillor Report from Cllr Wren HSBC are closing their Oxted branch and will be providing a more in-depth banking facility regarding moving money. This is potentially going to be situated in Ellis Road Car Park. They have a duty to provide a service for all banks with this Banking Kiosk as they are the last bank in the vicinity. It was noted that Barclays Banking do provide a van that stops at Morrisons. Customers can do administrative banking (amending direct debit facilities etc – but not paying in or taking out monies). The van is in Morrisons on the 8 <sup>th</sup> 15 <sup>th</sup> 22 <sup>nd</sup> and 29 <sup>th</sup> February 2024  On the 19 <sup>th</sup> April, CCTV is coming to Station Road East, in Oxted and Station Road in Hurst Green. This has been an initiative provided by a number of parish councils, the police and Tandridge District Council.  Tandridge District Council have a new Operations Manager starting, they will be looking after such things as play parks, public toilets etc  The Green Dog Walkers Scheme from Tandridge District Council is being rolled out accross Tandridge. It is a pledge that you make with Tandridge District Council regarding competent dog ownership. It has currently been initiated across 40 other councils in the country. This is in addition to Surrey County

<p>Council policies for antisocial dog ownership and behaviour. The scheme is to help highlight those offenders who do not have dogs under control and allow dog fouling with out clearing up.</p> <p>District Councillor Report from Cllr Sayer Tandridge District Council will be holding a meeting for the budget to be approved this Thursday evening. She reported that there was a transformation over the time period and there is one more year to run. Tandridge District Council have saved £5.5 million in five years on a budget of £11million with £2.8million in reserves</p> <p>Due to an overspend within the planning department as the budgetary allowance wasn't quite big enough, it has meant the sale proceeds, from a Council owned property in Nutfield, will stay in the current cashflow and not held in reserves.</p> <p>There is going to be a 2.99% council tax increase. Cllr Sayer advised that if the council don't take the increase advised the government penalise the district councils! Therefore there is a £7 per year – 14p per week increase for a band D property.</p> <p>The Local Plan is awaiting the Inspectors report due to the plan being deemed as unsound. The council have decided that the sites which were nominated in the previous local plan with the exception of the ones the Inspector raised as problematic, will be approved for development.</p> <p>The government are changing the system for the adoption of a Local Plan with a set of strategic policies and smaller documents. The new system begins later this summer. However in an attempt to provide for all communities Tandridge District Council are calling for sites to be submitted by the beginning of March for assessed development in differing sectors.</p> <p>In addition to this Tandridge District Council are going to being the implementation of a Gypsy and Traveller Provision document sooner than the required timeframes to be included in the Local Plan documentation.</p>
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<b>75.</b>	<b>ADMINISTRATION</b>
<b>75.1</b>	Council noted the Clerk's appraisal is postponed until the May meeting

<b>76.</b>	<b>FINANCIAL</b>
<b>76.1</b>	Councillors reviewed and signed the bank reconciliation for January 2024 Month End
<b>76.2</b>	Councillors approved the Clerks February Salary based on SCP26 £1,176.50 Gross Less deductions of Tax and NI Councillors acknowledged the January (M10) PAYE which is paid quarterly via direct debit Councillors approved the Clerks Expenses for January £26.00
<b>76.3</b>	Councillors approved the following invoices to be paid:  TEEC                    £151.19 – Website Hosting TEEC                    £28.80 David Omahony    £25 – deficit from the January Standing Order  Strutt & Parker    £500.00 - awaiting confirmation from S&P  Councillors noted the standing orders are as follows: David O’Mahony services £150.00 St Peters Church – Hire of Monthly Meeting Space £36.00

<b>77.</b>	<b>PARISH ENVIRONMENT</b>
<b>77.1</b>	Councillors discussed the possibility of a Parish Council merger. The clerk is liaising with Tandridge District Council regarding this matter and has provisionally arranged a zoom meeting for Tandridge Parish Councillors and Alex Berry – Democratic and Electoral Services Manager. Alex Berry has requested Parish Councillors to submit questions and queries to the Clerk so she can provide them to Alex Berry prior to the zoom call. This has been asked for in order for Alex Berry to research the queries and provide answers and information at the meeting due to the situation not being very common.  At this point the councillors digressed from the merger discussion. Councillor Schmidt suggested that the councillors should take the workload from the clerk to reduce the administrative burden. The clerk advised that this is not the role of the Councillors and has suggested further Councillor training is required.  Further opinions were voiced which the Chair concluded were not relevant and not appropriate for discussion within the meeting.
<b>77.2</b>	David O’Mahony has cleared the Hawthorn tree in the Millenium field. He has advised that there are further trees which need attention behind where the Hawthorn had fallen. He has quoted £110.00 to sort out these trees. The Parish Council confirmed the Clerk is to instruct David O Mahony to clear the trees in question.

<b>78.</b>	<b>NEIGHBOURHOOD PLAN</b>
<b>78.1</b>	Councillors noted that Locality – the Neighbourhood Planning Grant company have closed the applications for 2023-24 grants due to the number of Neighbourhood Planning Grant requests. They will move forward with the 2024-25 applications when the government advise them to do so.

<b>79.</b>	<b>PLANNING</b>
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	Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council:
79.1	None at present

<b>80</b>	<b>INFORMATION FOR COUNCILLORS <i>(for noting and including on future agendas)</i></b>
80.1	Future Agenda Items  Miles Lane and A22 – clerk to report to Tandridge for fly tip Caterham Bypass – rubbish is awful – clerk to report to Tandridge Jubilee field neighbouring fence is falling down – Clerk to action Clerk to update the website – with correct pub details as currently says The Griffin Clerk to change parish councillor details to reflect current council –note that TDC website is correct

<b>81.</b>	<b>MEETING DATES</b>
81.1	Tuesday 5 <sup>th</sup> March 2024 Tuesday 9 <sup>th</sup> April 2024 – ANNUAL PARISH MEETING Tuesday 14 <sup>th</sup> May 2024 – HR Committee Meeting 6.45pm – Clerk Appraisal Tuesday 14 <sup>th</sup> May 2024 – ANNUAL GENERAL MEETING HR Committee Meeting 7pm – Clerk Appraisal Tuesday 4 <sup>th</sup> June 2024 Tuesday 2 <sup>nd</sup> July 2024 Tuesday 3 <sup>rd</sup> September 2024 Tuesday 1 <sup>st</sup> October 2024 Tuesday 5 <sup>th</sup> November 2024 Tuesday 3 <sup>rd</sup> December 2024 Tuesday 7 <sup>th</sup> January 2024 Tuesday 4 <sup>th</sup> February 2024 Tuesday 4 <sup>th</sup> March 2024